

MINUTES
Regular Meeting of Council Town of Cupar
Wednesday, 10 April 2024 at 7:00pm
at Town Office

Present:	Mayor	Val Orb
	Deputy Mayor:	Dennis Smotra
	Councillors:	Georgina Kallichuk, Jordan German, Darcy Szigli arrived 7.01pm Chris Hill arrived 7:21pm
	CAO:	Silvia Virgilio
	Foreman:	Mike Pearce
	Absent:	Cory Hart

1. **CALL TO ORDER** A quorum present, Mayor Orb called the meeting to order at 6:59pm

2024-0083
2. **ADOPT AGENDA**
Councillor Kallichuk
Councillor German

THAT the agenda be adopted as PRESENTED.

CARRIED

3. **DELEGATION** - None

2024-0084
4. **MINUTES**
Councillor Kallichuk
Councillor German

THAT Town of Cupar approves Regular Meeting Minutes dated 20 March 2024.

CARRIED

5. **NOTICE OF PROCLAMATIONS** – None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

8. **COMMUNICATIONS** - None

2024-0085
9. **REPORTS**
9.1 **Maintenance Report**
Councillor Szigli
Councillor Smotra

THAT Maintenance verbal report presented by Mike Pearce as at 10 April 2024 be accepted as PRESENTED.

CARRIED

2024-0086
9.2 **Administrator Report**
Councillor Szigli
Councillor Smotra

THAT Administrator's report presented by Silvia Virgilio as at 10 April 2024 be accepted as PRESENTED.

CARRIED



2024-0087 **9.3 Committee Reports**
 Councillor Szigli
 Councillor Smotra

- 9.3.1 Buildings & Hall
- 9.3.2 Cemetery
- 9.3.3 Equipment
- 9.3.4 Fire
- 9.3.5 Health
- 9.3.6 Personnel Committee
- 9.3.7 Rink
- 9.3.8 Shalom
- 9.3.9 Streets
- 9.3.10 Water & Sewer
- 9.3.11 Museum
- 9.3.12 Ball Diamonds

THAT the verbal Committee Reports be accepted PRESENTED.

CARRIED

10. ACCOUNTS

2024-0088 **10.1 Financial Statement**
 Councillor Kallichuk
 Councillor German

THAT Statement of Financial Activities for period ending 31 March 2024, Bank Reconciliation for Main Operating Account, Swimming Pool Account and Reserve Account completed for period ending 31 March 2024 be accepted as PRESENTED.

CARRIED

2024-0089 **10.2 Approval of Accounts Payable**
 Councillor Kallichuk
 Councillor German

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$5,395.82 from 10Mar24 to 23Mar24
2. Payroll Journal for \$5,141.87 from 24Mar24 to 06Apr24
3. Batches;

From 2024-00030 to 2024-00036	\$39,913.61
2024-00038 – Council Meeting 10Apr24	\$43,300.15
2024-00040	\$467.25

CARRIED

11. MAYOR AND COUNCILLORS' FORUM – None

12. UNFINISHED BUSINESS

2024-0090 **12.1 CUPAR LIBRARY**
 Councillor Hill
 Councillor Smotra

THAT Town of Cupar approves the purchase of a diaper/change station for the Library/Legion from Amazon.ca being item Maydolly Large Diaper Changing Table for \$189.99 + taxes.

CARRIED

2024-0091 **12.2 CUPAR SWIMMING POOL**
 Councillor Kallichuk
 Councillor German

THAT Town of Cupar approves the purchase of the following;

- Purchase Series 1000-4 Commercial Full Foam Covers x 4 at \$16,650.00
- Purchase Sr Rocky Roller x 2 at \$6,080.80
- Plus taxes and estimated freight costs at approx. \$1,500.00
- Total \$25,231.19 + Freight

CARRIED

12.3 TREE PLANTING

Council to approve green space for tree planting and budget.

CUPAR LIONS AMBULANCE

2024-0092

Councillor Hill
Councillor Kallichuk

THAT Town of Cupar approvals for MidWest Surveys to have Cupar Ambulance lot surveyed at approx. \$1,935.00 - \$2,360.00 + GST.

CARRIED

13. BYLAWS, POLICIES AND AGREEMENTS

13.1 Bylaw 02-2024 a Bylaw to Regulate The Operation & Parking of Vehicles and the Use of the Highways

2023-0093

Councillor Hill
Councillor Kallichuk

First Reading

THAT 02-2024 a Bylaw to Regulate The Operation & Parking of Vehicles and the Use of the Highways be given FIRST READING.

CARRIED

2023-0094

Councillor German
Councillor Szigli

Second Reading

THAT 02-2024 a Bylaw to Regulate The Operation & Parking of Vehicles and the Use of the Highways be given SECOND READING.

CARRIED

2023-0095

Councillor Hill
Councillor Smotra

Third Reading

THAT 02-2024 a Bylaw to Regulate The Operation & Parking of Vehicles and the Use of the Highways be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE

2024-0096

Councillor Hill
Councillor Szigli

THAT the following correspondence be acknowledged and filed as presented;

14.1 EAST CENTRAL AREA TRANSPORTATION PLANNING COMMITTEE

- Copy of Minutes of 11 January 2024 Meeting
- Copy of Winter Tender Plan 2024
- Email advising Annual General Meeting cancelled

CARRIED

15. NEW BUSINESS

15.1 108 DONALD ROAD, CUPAR (OLD HOSPITAL)

2024-0097

Councillor German
Councillor Hill

THAT Town of Cupar offers SHA \$1.00 to purchase the old hospital land at 108 Donald Road, being the same price it was sold to SHA, and not estimated market value of \$48,000.00.

CARRIED



2024-0098 **15.2 ROYAL CANADIAN AIR FORCE**
Councillor Kallichuk
Councillor Hill

THAT Town of Cupar approves "blue" lights to replace existing white lights at the front of the Legion for the month of April to commemorate the Royal Canadian Air Force Centennial celebration.

CARRIED

2024-0099 **15.3 WATER VALVE REPLACEMENTS**
Councillor Kallichuk
Councillor German

THAT Town of Cupar approves quotes from KC Ventures \$3,75.00 + taxes (labour only does not include any materials) for four (4) water valve replacements in 2024.

CARRIED

15.4 1998 GMC TOPKICK 7.2I TURBO (TABLED)

- Quote from Queen City Truck Safety to replace clutch + labour, total \$4,254.55 + taxes
- Additional quotes to be obtained

15.5 CUPAR BALL DIAMOND

Conflict of Interest declared by Councillor Hill as he is on the Board of the Cupar Ball Diamond

2024-0100 Councillor Kallichuk
Councillor German

THAT Town of Cupar:

1. Ball Diamond gazebo roof quotes are obtained (TABLED); and
2. Approves request to donate a bucket of dirt to fill gohper holes at the North Diamond.

CARRIED

2024-0101 **15.6 CUPAR COMMUNITY GARAGE SALE**
Councillor Kallichuk
Councillor Hill

THAT the Town of Cupar proceeds with a town Community garage sale on Saturday, 22 June 2024, being the same day as Minor Ball Day in Cupar.

CARRIED

2024-0102 **15.7 CUPAR TRANSFER SITE**
Councillor Kallichuk
Councillor Smotra

THAT Town of Cupar approves request from adjoining owner for a fence to be constructed on the north side, with a letter to be signed off by the owner acknowledging that the Town of Cupar will not accept any liability for any damages or losses to livestock.

CARRIED

15.8 FORKLIFT SAFETY CAGE (TABLED)

Approval for new forklift safety cage to be purchased, quotes provided.

15.9 CUPAR LEGION #217 (TABLED)

Conflict of Interest declared by Councillor Smotra as he is the President of the Cupar Legion #217

Request for monetary donation to assist with upgrades to Legion Park.

1. Understanding that the Legion has applied for grants, how much have they applied for?
2. Does Council want to set a precedent for giving monetary donations? Or continue with loan approvals to assist community groups?



2024-0103 **15.10 COMMISSIONAIRES**
 Councillor German
 Councillor Hill

THAT the Town of Cupar to approve the Commissionaires to conduct bylaw enforcement on a weekly basis from 1 June to 31 July, and bi-weekly from 1 August to 30 September 2024.

CARRIED

2024-0104 **15.11 DISTRICT BOARD OF REVISION**
 Councillor German
 Councillor Szigli

THAT the Town of Cupar appoint Corilynn Nokonechny as the fourth general representative to the District Board of Revision.

CARRIED

2024-0105 **15.12 HANDI-VAN**
 Councillor Smotra
 Councillor German

THAT the Town of Cupar has the Handi-van licensed, serviced and safety inspection completed ready for May 2024 outings with residents of Shalom.

CARRIED

2024-0106 **15.13 MAINTENANCE**
 Councillor Hill
 Councillor German

1. THAT Town of Cupar approves for Maintenance worker hours of work returns to full-time 40 hours per week effective immediately.

CARRIED

2024-0107 Councillor German
 Councillor Kallichuk

2. THAT Town of Cupar approvals to employ two (2) maintenance workers (of equal standing/no seniority to each other), Larry McCann and Colton Benko from Tuesday 21 May 2024 to Friday 31 May 2024 inclusive at the hourly rate of \$20.00 per hour

CARRIED

2024-0108 **15.14 LIST OF LANDS IN ARREARS**
 Councillor Hill
 Councillor Szigli

THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. THAT TAXservice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.

**Town of Cupar - List of Lands in Arrears
 As at 10 April 2024**

Roll Number	Lot	Block	Plan	2023 Tax Levy	Total Arrears
00000033 000	22	2	D4304	\$1,867.58	\$2,021.53
00000052 000	24-25	3	D4304	\$2,582.56	\$2,795.44
00000070 000	18 & 28	4	D4304	\$2,001.50	\$1,665.77
00000114 000	10	7	D4304	\$1,992.19	\$1,646.40
00000119 000	15-16	7	D4304	\$2,850.28	\$3,398.66
00000181 000	6	12	AX3125	\$1,496.67	\$1,905.44
00000189 000	17	12	AX3125	\$1,503.65	\$770.18
00000203 000	24	13	AX3125	\$1,758.39	\$4,322.59
00000204 000	1-2	14	59R10212	\$2,434.21	\$3,192.84
00000230 000	6	16	59R09404	\$1,889.83	\$2,045.61

CARRIED

2024-0109 **15.15 309 LANSDOWNE**
Councillor German
Councillor Smotra

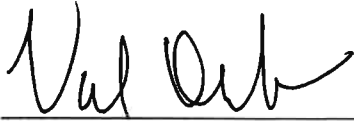
THAT Town of Cupar approves to pay full invoice for sewer reimbursement of \$467.25 due to block being at Town man-hole.

CARRIED

2024-0110 **13. ADJOURNMENT**
Councillor Kallichuk

THAT this meeting be adjourned at 8.07pm.

Next Regular Meeting on Wednesday 8 May 2024 at 7pm



Valerie Orb, Mayor



Silvia Virgilio, CAO

Date: **MAY - 8 2024** seal

